**RECORD OF PROCEEDINGS**

**BOARD OF TRUSTEES**

**REGULAR SESSION**

On October 5, 2020, the BOARD OF TRUSTEES of LIBERTY TOWNSHIP, UNION COUNTY, OHIO convened in regular session at 7:00 pm at the Liberty Township Community Building. Jerry McClary opened the meeting and Jeff Rea led in the Pledge of Allegiance. The following members and guest were present:

MEMBERS: Jack McCoy-present, Jerry McClary – present, Mike Moffett-present, Jeff Rea – present.

EMPLOYEES: Jerry Welch, Dave Thomas, Lloyd Segner, Chad Herriott, Steve Easter

VISITORS: Rosa McMillen, Emmett Phelan

**Audience questions/comment**

Rosa McMillen remarked about the new security signs at the cemetery and hopes that they do some good.

Emmett Phelan with Union County Soil and Water was present to discuss and update the progress on the logjam removal project on Mill Creek.

**Meeting Minutes**

The Trustees reviewed the minutes of the September 4 meeting. Jack McCoy moved to accept the minutes of the meeting seconded by Mike Moffett.  A vote was taken- Jerry McClary-aye, Jack McCoy-aye, Mike Moffett-aye.

**Financial report**

Fiscal officer Jeff Rea presented the financial reports for the month that ended September 30, 2020. Mike Moffett moved to accept the financial reports as presented, Jack McCoy seconded the motion. A vote was taken- Jerry McClary-aye, Jack McCoy-aye. A vote was taken- Jerry McClary-aye, Jack McCoy-aye, Mike Moffett-aye.

**Sheriff’s report**

A Deputy was present to report and see if there were any issues that needed addressed. As usual the more pressing issues of speeding through Peoria and the stopped trains blocking roadways which nothing can effectively done about the trains. `

**Maintenance department report**

Activities during June as reported by Jerry Welch:

-Burned brush at the cemetery

-Dumped trash at cemeteries, Keckley, and Ball Park

-Mowed and trimmed cemeteries and Keckley

-Cut overgrown trees around monuments at Millcreek cemetery

-Mowed road ditches

-Seeded Graves

-Took Ford truck to Germain and had an oil leak fixed

-Germain wanted to fix brakes for $800 but Jerry was able to fix them with supplies from Napa for $300

-Repaired the steps at the Millcreek Cemetery with treated 4x4’s instead of landscape timbers

-Repaired Post Office lights

He also reported that the Health Department required mulch on swing set to be 9” thick so it needs to be replenished.

 F**ire Department Report**

Acting Fire Chief Dave Thomas reported that there were 45 total incidents during the month of August with 34 being EMS calls, 6 being fire, and 5 being motor vehicle accidents.

He also reported:

-Preventive maintenance was performed on Station Truck 291, E291, T292, E293, GF295

-New batteries put in Tanker 292

-New garage door installed for E293 bay

-Preventive maintenance performed on all garage doors. Found a broken spring on M291/292 bay.

He also reported that there was a new EMS protocol implemented on 10/1/2020. Medical Director Dr. Cortez performed another Zoom training. October will also be a Zoom meeting as it allows more members to attend.

**Zoning department report**

Zoning inspector Chad Herriott reported that he had 14 phone calls and 29 emails regarding zoning in September. He reported that he has applications for conditional use permits as well as a lot of questions about solar power. He then introduced Steve Easter who will be taking over the Zoning Inspector position. Chad estimates the time for training would be 4 to 5 months.

**Keckley**

The cables at Keckley need to be covered with some sort of more recognizable covering so they can be seen better and be less of a injury risk.

**OLD BUSINESS**

Fire District update:

A Chief Crosley will be visiting with the District Board members about a Chief for the District and will help put together a job posting and description

Liberty Township needs to get a transfer agreement in place for the transfer of assets owned by Liberty Township as well as a rental fee for the station.

**New Business**

None

**Pay Bills**

The September bills as recorded by the Fiscal Officer were: Warrants 10652-10669 payments, withholding, and payroll vouchers 394-447. Jerry McClary moved to accept the payments as made. Jack McCoy seconded the motion.  A vote was taken- Jerry McClary-aye, Jack McCoy-aye, Mike Moffett-aye.

**Adjourn**

Being no additional business to come before the Board, Mike Moffett moved to adjourn. Jerry McClary seconded the motion. A vote was taken- Jerry McClary-aye, Jack McCoy-aye, Mike Moffett-aye.

 The meeting was adjourned until November 2, 2020 at 7:00 pm in the Community Building.

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 Jerry McClary-Chairman Jeff Rea-Fiscal Officer

All formal actions of the BOARD OF TRUSTEES OF LIBERTY TOWNSHIP, UNION COUNTY, OHIO concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.