Record of Proceedings

Liberty Township Board of Trustees

Regular Session

On April 7, 2025, the BOARD OF TRUSTEES of Liberty Township, Union County, Ohio convened in regular session at 7:00 PM in the Liberty Township Community Center (CC).

Chairman Mike Moffett called the meeting to order and led the Pledge of Allegiance. The following members and guests were present:

**MEMBERS:** Chairman Mike Moffett -present, Jerry McClary-present, Jack McCoy-present, Jeff Rea-absent.

**EMPLOYEES**: Jerry Welch, Brian Ogan, Terry Turner, Sarah Phipps, Judi Brinson, Dave Brinson, Suzzie Arnold, Farol Chanan.

**VISITORS**: Michelle McCully- American Red Cross Central and Southern Ohio Donor Recruitment Manager, Casey Rausch- Union County Engineer Asst. Superintendent, Tim Rowlee.

**Audience questions/comments**

* Michele McCully presented information on the upcoming Blood Drive scheduled for July 12, 2025, at the Community Center.
* Casey Rausch presented a summary of the proposed 2025 road maintenance and repairs in Liberty Township and provided draft resolutions for approval. The following roadways, Raymond St, Coe Ave, and the driveway at the Community Center from Main St. to the ball fields, were added to the list and new resolutions for that work was requested.
* Tim Rowlee asked about the status of the Raymond St. closing and was informed that this in now in the County Commissioner’s hands.

**Meeting Minutes**

The trustees reviewed the minutes for the March 3 and 7, 2025 meetings. Mike Moffett made a motion to accept the minutes of the March 3, 2025, as written. Jerry McClary seconded the motion. A vote was taken- Jack McCoy-aye, Jerry McClary- aye, and Mike Moffett- Aye. Jerry McClary made a motion to accept the Special Meeting minutes of the March 7, 2025, as written. Mike Moffett seconded the motion. A vote was taken- Jack McCoy-aye, Jerry McClary- aye, and Mike Moffett- Aye.

**Financial report** Jerry McClary made a motion to accept the financial reports ending March 31, 2025, as written. Mike Moffett seconded the motion. A vote was taken- Jack McCoy-aye, Jerry McClary- aye, and Mike Moffett- Aye.

**Sheriff’s report** No new issues to report

**Maintenance Department report**

Maintenance Supervisor Jerry Welch reported on his activity in March 2025-

* Cleaned the Community Center
* Sold Grave Lots
* Leveled graves
* Preventative maintenance performed on mowers
* Trash collected from facilities
* Cleaned out drainage tiles
* Replaced the light switch in CC ladies’ room. Electrician consult needed as this did not fix the issue.
* New ceiling light installed in the Meeting Room
* New battery installed in the John deere Tractor
* The 2004 International 7400 truck will be evaluated for an air leak by One Way Repair in Mt. Victory.
* Reminder of Dumpster Days on May 9 and 10, 2025
* Additional maintenance help needs to be hired
* Mike Moffett thanked Tim Rowlee and Brian Ogan for their help filling maintenance positions.

**Zoning Department report**

* Applications and calls for information are increasing
* Ongoing violations and enforcement actions continue
* Records digitation continues

**Zoning Commission:**

* No current actions

**Board of Zoning Appeals (BZA)**

* Regularly scheduled meetings continue
* Development of a BZA Operations Manual continues
* Development of a BZA Succession Manual continues
* BZA Chair Sarah Phipps recognized Terry Turner for his exemplary dedication to improving Zoning in Liberty Township.

**Fire District report**

* The district had one member resign who then filed a Worker’s Comp complaint.
* The district will purchase a Job Trailer for use during the expansion of Station 292 in Leesburg Township. After the expansion is complete, the Job Trailer will be sold.
* A request for Public Information Officer training was received from FF Allison Collins.
* Interim Chief Dave Hawkins was appointed to Chief of the Northwestern Fire District.
* Engine 291 is Out of Service for repairs following April 5th flood response.

**Solar Projects** Work on the Invenergy Solar Project is expected to surge in May.

**OLD BUSINESS**

* Fencing Repairs at ball fields needed. Mike Moffett will request RBSA attendance at the May 5, 2025, Regular Meeting.
* Reminder of Dumpster Days on May 9 and 10, 2025
* Railtowns.org membership request tabled. Mike Moffett will contact UCSO about their interest in representing Union County townships at Railtowns.org and will provide Railtowns.org with contact information for Jeff Reid the government and industry relations director for American Honda Motor Co., in Ohio.

**NEW Business**

The township will solicit bids for concrete replacement on the ramp in front of Station 291.

**Pay Bills**

The March 2025 bills as recorded by the Fiscal Office were Warrants 11813-11836payments, withholding, and pay vouchers 25-49. Jerry McClary made a motion to accept the financial reports ending March 31, 2025, as written. Mike Moffett seconded the motion. A vote was taken- Jack McCoy-aye, Jerry McClary- aye, and Mike Moffett- Aye.

**Adjourn**

Having no other business to come before the Board, Mike Moffett made a motion to adjourn the meeting, seconded by Jack McCoy. A vote was taken- Jack McCoy-aye, Jerry McClary-aye, Mike Moffett-aye.

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Mike Moffett-Chairman Jeff Rea-Fiscal Officer

All formal actions of the BOARD OF TRUSTEES OF LIBERTY TOWNSHIP, UNION COUNTY, OHIO concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.